

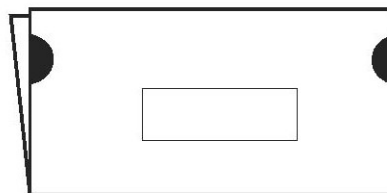
## Important Notes:

- Self mailers are classified as single sheets of paper or multiple sheets folded together without any binding or stitching
- The folding configuration of the piece determines the location and quantity of wafer seals required
- Tabs can no longer have perfs and based on weight will require 1", 1.5", or 2" tabs
- Aspect Ratio must be between 1.3 and 2.5 (that is the length of the piece divided by the height)

## Folded Self Mailers Wafer Sealing Rules

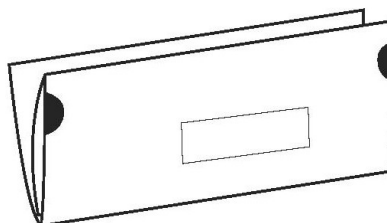
### Single Sheet folded in half

Min. Height: 3.5" | Max. Height: 6"  
Min Length: 5" | Max. Length: 10.5"  
Min. Thickness: .009" | Max. Thickness: 0.25"  
Max. Weight: 3 oz  
Folded edge MUST be at the bottom  
Use 2 1.5" non perfed seals, one on leading and trailing edge



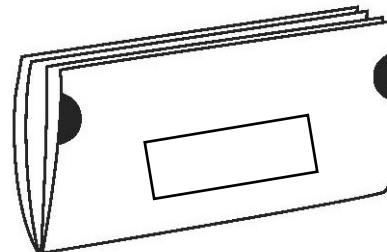
### Single Sheet folded vertically in multiple panels

Min. Height: 3.5" | Max. Height: 6"  
Min Length: 5" | Max. Length: 10.5"  
Min. Thickness: .009" | Max. Thickness: 0.25"  
Max. Weight: 3 oz  
Folded edge MUST be at bottom below address  
Use 2 1.5" non perfed seals, one on leading and trailing edge



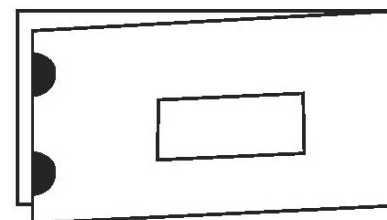
### Multiple Sheets Nested and Folded in Half

Min. Height: 3.5" | Max. Height: 6"  
Min Length: 5" | Max. Length: 10.5"  
Min. Thickness: .009" | Max. Thickness: 0.25"  
Max. Weight: 3 oz  
Folded edge MUST be at the bottom  
Use 2 1.5" non perfed seals, one on leading and trailing edge



### Single Sheet folded in half horizontally

Min. Height: 3.5" | Max. Height: 6"  
Min Length: 5" | Max. Length: 10.5"  
Min. Thickness: .009" | Max. Thickness: 0.25"  
Max. Weight: 3 oz  
Folded edge MUST be to the right of the address  
Use 2 1.5" non perfed wafer seals, both on trailing edge



### Single Sheet folded horizontally into multiple panels

Min. Height: 3.5" | Max. Height: 6"  
Min Length: 5" | Max. Length: 10.5"  
Min. Thickness: .009" | Max. Thickness: 0.25"  
Max. Weight: 3 oz  
Folded edge MUST be to the right of the address  
Use 2 1.5" non perfed wafer seals one on top, one on trailing edge

